



**Policy Custodian:** Deputy Head (Pastoral)

**Approving Body:** MTS Senior Leadership Team

**Approved:** July 2023

*(This policy does not apply to Merchant Taylors' Prep.)*

All pupils of the School of any age are equally bound by the Rules and Regulations; these apply

Pupils are subject to these Rules and Regulations whenever their activities impact upon the reputation of the school or upon other pupils. For example, pupils are subject to these Rules and Regulations whenever they are in school uniform, travelling to and from school, within the vicinity of the school, or taking part in school activities. Actions undertaken outside school which have an impact upon the school, or other pupils, such as cyber-bullying or misuse of social media to bring the school into disrepute are also subject to these Rules and Regulations.

All pupils have a responsibility to know and understand these Rules and Regulations. The Rules lay down important general aspects of behaviour required of every pupil; the Regulations offer specific and detailed guidance.

Any matters not directly referred to in the Regulations will be covered by the principles defined in the first two School Rules. Any interpretation of the Rules and Regulations is the responsibility of the member of staff directly involved.

1. Pupils must obey the law. Any form of law-breaking will be dealt with in the school.
2. Pupils are expected to behave at all times with common sense, self-respect and consideration for others, and in a way that will reflect well on themselves and their school. Bullying of any sort is not permitted: a pupil who bullies another endangers his place in the school.
3. All pupils are subject to these Rules and Regulations when travelling to and from school and are expected to act safely, behave sensibly and to show respect and courtesy towards members of the public.
4. Punctuality is crucial both to high standards of behaviour and to respect for others. Pupils are therefore required to be on time, to attend all lessons and activities as required, and to honour all their commitments.
5. All pupils must remain within the school during the school day, from registration until the end of the last lesson or their after-school activity, unless they have permission from the Deputy Head (Pastoral) or the appropriate Head of School to leave the school.



school facilities can be made available for use by pupils during the holidays, but permission must first be obtained from the Bursar and the guidelines established for proper use must be followed.

7. Pupils who are eligible to drive cars or motorcycles to and from school must first obtain permission from the Head of Upper School and agree to abide by the regulations which govern such travel arrangements, which are published separately. In particular, the utmost caution must

of a sponsoring teacher, and may be displayed only on permanent noticeboards or on glass panels adjacent to corridor doors.

9. As an essential part of their education pupils are expected to follow widely accepted conventions of good behaviour, to develop high standards of personal courtesy towards other pupils, staff and visitors, and to take a pride in their ability to act in a civilised manner.
  
1. Respect for property – including communal property – is essential if members of the school are to work together happily and to feel secure. Pupils must treat their surroundings with respect.
2. Every pupil should take adequate precaution to safeguard his own belongings. Money and any articles of value must not be left unattended in changing-rooms or elsewhere but stored safely in locked lockers or given for safe-keeping to a teacher. All clothes must be stored in lockers, not left on pegs. Articles of clothing, kit and equipment must be clearly and indelibly marked. Bicycles must be securely padlocked and left in the cycle racks.
3. Any loss or suspected theft of personal belongings, or any damage caused to personal or school property, must be reported immediately to the Deputy Heads Office by those responsible or by anyone who has knowledge of the event.
4. Pupils must not bring articles of especial value or large sums of money to school.
5. Pupils are not permitted to sell items to, or buy items from, other pupils whilst in school unless this is part of an official school activity.
6. Bags should be left only in form rooms, common rooms and lockers, or on the bag racks.
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1. No list of dress regulations can ever be complete in detail, and pupils are therefore expected to follow them in spirit as well as according to the letter. High standards of personal appearance are expected, and dress should at all times be smart and clean. Unconventional or particularly fashionable styles in clothing, shoes, hair or any other aspect of appearance are not acceptable, and jewellery or make-up must not be worn, unless with the agreement of the Second Master.
2.           should be of dark grey material.
3.           and jumpers are optional but, if worn, should be plain grey only and without pattern, buttons or zip-fastener. The style should be V-neck, showing the shirt collar and tie.
4.           must be white with a conventional plain collar.
5.           must be one of the official school ties to which the wearer is entitled in House or colours, for example.
6.           must be plain dark grey in colour or in House colours, and           must be of plain black leather. Suede leather shoes, boots and trainers are not acceptable.
7.           or other outdoor wear should be subdued in colour and pattern and without decoration. (Cyclists and motor cyclists may wear appropriate clothing and are encouraged to wear reflective bands and other protective gear - pupils cycling to and from school must wear helmets). Denim or leather jackets, or waist-length anorak-style jackets must not be worn.
8.           must be the regulation black and white banded School scarf.
9. No           or other headwear are permitted, unless they are official CCF uniform, protective headwear for cyclists and motor cyclists, or a hood attached to a raincoat or overcoat.
10. Hooded sweatshirts are not permitted
11.           should be neat, tidy, clean and well cut; it should be conventional in style, and neither too long (pupils in the Upper School should refer to the Sixth Form Dress Code) nor too short (as a guide the use of No 1 or No 2 clippers will produce hair that is too short). It should also be layered, and not of widely differing lengths. Hair dye and hair gel (or similar preparations) should not be used to create extravagant hair styles. Boys are strongly encouraged to ask their Head of Section if they have any reasonable doubts about an intended hairstyle, and to act within the spirit as well as the letter of this requirement. Cropped hair cannot easily be replaced, and boys with unacceptable haircuts may be required to remain at home until they are deemed to be acceptable.
12.           and any other facial hair, are not permitted. As with unacceptable haircuts, boys who attend School unshaven may be required to shave in School or be sent home to do so. Only in the most exceptional circumstances will this rule be waived, and permission must be sought           by parents from the Deputy Head (Pastoral). In these instances, exemptions           be granted for religious or medical reasons but supporting documentation will be requested, whether from the appropriate religious elder or the GP.
13. School dress must be worn correctly on journeys to and from school and on all school expeditions, unless permission is specially granted to do otherwise.

